

CITY OF HURST

COUNTY OF TARRANT

STATE OF TEXAS

On the 25th day of October, 2018, at 6:30 p.m., the Historical Landmark Preservation Committee of the City of Hurst, Texas, convened in Regular Meeting at the Library, 901 Precinct Line Road, Hurst, Texas, with the following members present:

Betty Whiteside)	Vice Chair
Billye Runnels-Jones)	Members
Heather Buen		
Dallas Snow		
Steve Johnson		
Janice Pyles-Trostle		
Larry Kitchens)	Councilmember
Kyle Gordon)	Managing Director of Community Services
Jesse Loucks)	Library Director
Hannah Titony)	Library Assistant - Administration

with the following members absent: Carol Cole and Marsha Camarata, constituting a quorum, at which time the following business was transacted:

I. Call to Order

Betty Whiteside called the meeting to order at 6:31 p.m.

II. Roll Call of Members

Hannah Titony conducted the Roll Call of Members.

III. Approval of Minutes

The minutes of the August 9th, 2018 regular meeting were reviewed and approved as written.

At the request of Staff the following item was moved to the top of the Agenda.

VIII. Informational Items

- A. **Parker Cemetery Project Update:** Kyle Gordon updated the Committee on the Parker Cemetery Project. He reviewed the motions the Committee had previously approved over the past year and displayed the budget and the project schedule.

Mr. Gordon also updated the Committee on items that have occurred since the August meeting. Mr. Tylaska will not agree to sell his property to the City; therefore, the wrought iron fence cannot be installed on the outside of the existing historic decorative fencing on the south side of the property. Also, in order to install the fence line along Cardinal Drive, four trees must be removed. Both the landscape architect and Parks Department verified that these trees are

already in decline, so it is a best practice to remove these trees now to prevent future danger of falling limbs.

Kim Davis from Davis & Davis, Inc. presented the preliminary plan for Parker Cemetery. Mr. Davis highlighted where the service entrance and pedestrian entrance will be located and displayed photos of the existing conditions of the site.

Mr. Davis discussed the potential of extending the wrought iron fence to enclose the entire property on the northwest side. Steve Johnson asked if any further costs would be added for this change and Mr. Davis stated the alternative fence location would eliminate the need for a proposed fence on the western perimeter running north/south, thus only causing a minor increase to the project budget.

Mr. Davis displayed photos of stone benches that will be located at the entrance of the cemetery as well as pavers that will be located at the ADA Compliant accessible entry. Decomposed granite is proposed for the pathway and the curved design of the gate archway to match the current Parker Cemetery archway. Mr. Davis proposed a star design along the archway of the pedestrian gate to play off the star from the historical medallion that will inevitably be placed on one of the columns at the entrance. Because this will be a secured access, citizens will be able to call a number and be given an access code to allow them to enter.

With the suggestion from the Committee, Mr. Davis stated it is possible to have concrete pavers at the entry and seating area around the stone benches. Mr. Davis will provide design details for both the concrete pavers and the decomposed granite.

IV. Works in Progress

- A. ***“A History of Hurst” Website Update:*** Hannah Titony distributed copies of “A History of Hurst” to the Committee. Mr. Gordon announced that Dr. Haynes, UTA Professor of History and Director of the Center for Greater Southwestern Studies, vetted the research for this narrative and confirmed the name change to Post Oak – Parker Cemetery. This narrative was previously approved by the Committee and will be uploaded to the City’s website with Mr. and Mrs. Kitchens byline.
- B. ***Iris Removal Update:*** Ms. Titony distributed the Parker Cemetery Volunteer Guidelines, Parker Cemetery Decoration Placement Policy, and the Volunteer Liability Release Form to the Committee. Mr. Gordon reviewed the documents with the Committee and explained that this item has been tabled until the fence project is complete.
- C. ***Parker Cemetery Water Source:*** This item has been tabled until the fence project is complete.

- D. **DAR Service Project:** The Nathaniel Mills Chapter of the DAR is partaking in a service project in which they record and photograph each of the grave markers in Parker Cemetery. The members also plan to record the inscriptions on remaining headstones, and research the history of each person identified. The DAR has completed their volunteer applications and liability forms and currently plan to meet on site on October 28th. The project is planned to conclude in May of 2019.
- E. **Alternative Historical Landmark Significance Recognition Proposal:** Ms. Titony distributed correspondence with Madeline Clites of the Texas Historical Commission, correspondence from Carolyn Kitchens, Larry Kitchen's original proposal for the Alternative Historical Landmark Significance Recognition, the history of Belaire Theater, and the Hurst Alternative Historical Landmark Significance Recognition Form. Mr. Gordon reminded the Committee that at the August 9th meeting, the Committee decided that an honorary designation would be issued which would include a City Council Proclamation and a dedication plaque for the property owner to display. Mr. Gordon displayed the current list of sites for consideration.
- F. **Historical Photo Exhibition:** Mr. Gordon reminded the Committee that due to limited Staff resources, this project is delayed until the fence project is complete. This project will be brought back in 2019.

V. **Communications**

- A. **Where We Live Article:** Ms. Titony distributed the proof of the *Where We Live* article featuring the work of the Hurst Historical Landmark Preservation Committee. This article will be featured in the City's winter 2019 *Where We Live* magazine. The Committee approved the article.

VI. **Unfinished Business**

None at this time.

VII. **New Business**

- A. **Election of Officers:** Betty Whiteside nominated Billye Runnels-Jones as Chair. Heather Buen seconded the motion.

Ayes: Betty Whiteside, Billye Runnels-Jones, Heather Buen, Dallas Snow, Steve Johnson, and Janice Pyles-Trostle.

Noes: None.

The Committee agreed to table the nomination of a Vice Chair until the January meeting.

- B. **Discussion of Committee Meeting Time:** Billye Runnels-Jones made a motion to hold regular quarterly meetings on the fourth Thursday at 5 p.m. Heather Buen seconded this motion.

Ayes: Betty Whiteside, Billye Runnels-Jones, Heather Buen, Dallas Snow, Steve Johnson, and Janice Pyles-Trostle.

Noes: None.

Mr. Gordon informed the Committee that Staff will bring this recommendation to City Council.

VIII. Informational Items

- A. **Parker Cemetery Project Update:** This item was moved to the top of the Agenda.
- B. **Hurst History Project Video Approval:** This item on the agenda was tabled until the January meeting.
- C. **Phase V Candidate Update:** Mr. Loucks displayed the Oral History timeline and informed the Committee that there is one Phase IV video left for the Committee to view and the videographer has begun filming Phase V.

Mr. Loucks also informed the Committee that Larry Belue declined participation in this project and in his place Staff suggested Ed Schwartz of Ed's Electric. The Committee agreed Mr. Schwartz is a good candidate for this project.

IX. Other Business

The next meeting date is scheduled for Thursday, January 24th at 6:30 p.m.

The Committee discussed the future Committee structure and meeting times.

X. Board Member and Citizen Comments

None at this time.

XI. Adjournment

There being no further business, the meeting was adjourned by Vice Chair Betty Whiteside at 8:36 p.m.

APPROVED this the _____ day of _____, 2019.

APPROVED:

ATTEST:

CHAIR

RECORDING SECRETARY